

## President's Cabinet Meeting Minutes

March 6, 2023

1. Athletics: Both women's and men's basketball teams will play in the final four today. Everyone is encouraged to come and cheer them on. The women's game starts at 12:00 p.m. and the men's at 6:00 p.m.
2. Mass Communication Policy/collegewide Emails: TBR legal is requiring that we change our process permitting widespread use of RSCC and Enrolled Students distribution lists. The TBR Mass Communication policy will go before the Board at the March meeting. Requests for collegewide communication should be sent to Public Relations for review and distribution or, in some cases, may be sent through the appropriate vice president.
3. RSCC Website Content: Most RSCC webpages have always had a designated "owner." These individuals will be responsible for editing content on their pages. In general, this is fairly simple; however, Doug Wallace can help walk owners through the process. The position for a new Webmaster has been posted in light of Jeremy Pulcifer's move to Enrollment Services. The Webmaster will continue to be responsible for the home page and more complex pages, such as Graduation.
4. Campus Projects: The groundbreaking for the Knox campus originally scheduled for May has been pushed back to sometime in July with projected occupation September 2025. That would not be ideal, of course, and there is still hope for a summer 2025 move-in date. Johnson and Galyon will install cameras that can show progress on the building. Tamsin Miller is working on the equipment list for the Cumberland County lab project. She met with the architect for the Fentress campus; they would like to build a one-level building. Decisions are still pending regarding programs to offer there.
5. FORVIS presentation: At 10:00 a.m., Cynthia Cortesio will introduce a presentation to Cabinet from FORVIS, an accounting firm that has a software program for aligning enrollment and revenue projections.